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Minutes No.102

Procedures for the students transfer for the next year (rate)

Explanation of terms

Transfer of students to the next year of studies (course) - a legal act, which certifies that the student is credited to the next semester of the scourse

Transfer of students to the last semester of the studies - a legal act certifying that the student is transferred to the last semester of the study

Academic commitments - the student's commitment to fulfill the requirements for the acquisition of study courses

Academic debt - not fulfilled academic commitments until the last day of the semester

Academic debtor – student who has at least one academic debt

Academic year - study period of one year at the University under the study calendar (for example, 2015/2016 study year). The academic year consists of fall and spring semesters.

(with amendments, approved at the UEC Senate meeting of 13.01.2016, protocol No. 102)

1. General rules for transfer to the next year (course)

- 1.1. This procedure applies to all UEC full-time and part-time undergraduate students except one but last semester students.
- 1.2. The transfer of students to the next academic year takes place after the conditions after the current session at the end of the academic year, taking into account the student's success in the previous year (s).
- 1.3. The student can be transferred to the next study year, provided that the total amount of academic debts for the previous study years does not exceed:

1.3.1. 12 CP for professional study programs for study courses and practice together;

1.3.2. 12 CP for academic study programs for study courses.

(with amendments, approved at the UEC Senate meeting of 29.10.2009, protocol No. 64, the UEC Senate meeting of 19.06.2012, protocol No.81, (the UEC Senate meeting of 13.01.2016, protocol No. 102)

- 1.4. In case the student's academic debt amount for the calendar year for students admitted till 1st July in summer, and 1st February for the students admitted in winter exceeds the amount of the CP, referred to in Paragraph 1.3, shall be re-credited to him by the rector's order for the respective semester of the previous study year (1st semester, 3rd semester, 5th semester, 7th semester).

(with amendments, approved at the UEC Senate meeting of 29.10.2009, protocol No. 64, the UEC Senate meeting of 19.06.2012., protocol No.81, the UEC Senate meeting of 13.01.2016, protocol No. 102)

2. Rules for transfer to the last semester of the study

- 2.1. The above procedure applies to all UEC full-time and part-time higher education programs for one but last semester students.
- 2.2. The transfer of the student to the last study semester is based on the situation developed after the regular session, taking into account the student's progress in the previous study year (s).

(with amendments (new points 2.1 and 2.2), approved at the UEC Senate meeting of 13.01.2016, protocol No. 102)

- 2.3. Pēdējo kursu pilna laika klātienē studējošie uz pēdējo semestri tiek pārcelti bez akadēmiskajiem un finanšu parādiem, kā arī jābūt samaksātai studiju maksai pilnā apjomā par pēdējo semestri līdz 30. janvārim, ja studijas beidzas vasarā, vai līdz 30.jūnijam, ja studijas beidzas nākamajā studiju gada ziemā. Šo nosacījumu neizpildīšanas gadījumā The

last-year full-time students are transferred for the last semester without academic and financial debts, as well as full tuition fee for the last semester is paid until 30th January when the studies end in summer; or until 30th June, when the studies are completed in the winter of the next year of study. In case of non-fulfilment of these conditions, the student will remain in the corresponding previous semester.

(with amendments (new point 2.3), approved at the UEC Senate meeting of 05.11.2007, protocol No. 53)

3. Tuition fee for academic debtors

- 3.1. Academic debtors pay, in addition to the tuition fee for a semester, for the organization of academic debts in accordance with the UEC "Regulations on the payment of study fees and other payments by students of the University of Economics and Culture".
- 3.2. Students who re-apply for studies (remaining for the second year), tuition fees are determined in accordance with the UEC's "Regulations on the payment of studies and other payments by students of the University of Economics and Culture".

(with amendments, approved at the UEC Senate meeting of 13.01.2016, protocol No. 102)